



WASHINGTON STATE LEADERSHIP BOARD

RECOGNIZING LEADERS. CULTIVATING LEADERSHIP.

Executive Committee Meeting Minutes

March 25th, 2024

4:00 p.m. – 5:00 P.M.

Streaming Location:

WA State Leadership Board Office
 120 Union Ave SW
 Suite 103-A
 Olympia, WA 98501

1. Welcome

The Executive Committee of the Washington State Leadership Board (WSLB) convened at 4:00 p.m. with streaming available at WSLB’s Office. The meeting began at 4:05 p.m. and was presided over by Brian Moreno as acting Co-President and Conner Huey as acting Secretary.

2. Roll Call, Adoption of Agenda, and Meeting Minutes

- Roll call

Name	Title	Org.	Present
Voting Officers			
Brian Moreno	Co-President	WSLB	X
Colin Pierce	Co-President & Washington World Fellows Committee Chair	WSLB	
Mary Cadera	Treasurer	WSLB	X
Conner Huey	Secretary	WSLB	X
Chester Baldwin	Board Governance Committee Chair	WSLB	
Andrea Ornelas	Boundless Washington/Team S.A.M. Committee Chair & At-Large	WSLB	X
Olivia Sarriguarte	Compassion Scholars Committee Chair & At Large	WSLB	X
Mark Gjurasic	Non-Voting Board Member	WSLB	
Allison Ball	Non-Voting Board Member	WSLB	
Staff			

Audrey Baker	Executive Director	WSLB	X
Grace Ramos-Cartagena	Operations Manager	WSLB	X
Amy Ubungen	Director of Programming	WSLB	X
Claire Muehleisen	Programs Coordinator	WSLB	
Adrienne Haunert	Programs Coordinator	WSLB	X

- Adoption of Today’s Agenda
- Adoption of January 9th, 2024, Executive Committee Meeting Minutes

The motion to approve today’s agenda and the meeting’s minutes from January 9th, 2024, was motioned by Mary Cadera and seconded by Olivia Sarriugarte. The motion was carried.

3. Opening Comments

4. Business

- Committee Recommendations
 - Team S.A.M.
 - Recommendation: At the Feb 12 meeting, the Boundless WA Committee recommended that a Motion be made to approve grants for \$5,000 for both Rainier Athletes and the Northwest Association of Blind Athletes.
 - Recommendation: At the March 11 meeting, the Team SAM Committee recommended that a Motion be made to approve a grant for \$5,000 to Spokane Youth Sports Association.

The Executive Committee reviewed grant applications from Rainier Athletes, Northwest Association of Blind Athletes, and Spokane Youth Sports Association. Director of Programming, Amy Ubungen provided background information on the organizations and their previous applications. After discussing the applications, a motion was made by Mary Cadera and seconded by Olivia Sarriugarte. The motion was carried.

5. Discussion

- Strategic Planning: Next Steps
 - What have been your experiences and lessons learned from previous strategic planning processes? How can we apply these insights as we define the qualities we are looking for in a vendor? By the end of this meeting, can we articulate a clear set of expectations for our potential vendor?
 - Who will set the direction of our strategic planning and how can we ensure that this direction aligns with the needs and values of all stakeholders (students, professional sports team partners, etc.)?
 - How can we effectively utilize information collecting tools, such as the SOAR process, to analyze our current situation and goals?
 - What is our timeline for the strategic planning process? What key milestones should we aim to achieve by specific dates?

The committee discussed next steps for strategic planning. During the conversation, members shared experiences with strategic planning, highlighting the need to balance internal and external facilitation. They also discussed the value of establishing clear goals to guide the process. Additionally, they addressed potential challenges of involving external consultants, emphasizing the importance of soliciting input from all internal stakeholders.

Executive Director Audrey Baker highlighted stakeholders like sports partners, students, and community partners. Director of Programming Amy suggested using surveys and focus groups to gather input from past participants and leaders. Secretary Connor Huey advocated for involving community partners and alumni to ensure relevance of initiatives, emphasizing working with, not in place of, the community.

Treasurer Mary Cadera emphasized the need for concrete goals to guide the organization's transformation, while Ubungen highlighted the importance of a strategic plan to filter ideas and resources while planning programming. Co-President Brian Moreno advocated for building on existing organizational strengths and leveraging collective expertise in planning, while considering external facilitation and previous workshop data.

Baker concluded by stressing the need for project management, data collection, and analysis, and underscored the importance of examining issues through a practitioner's perspective and establishing a well-defined scope. The committee intends to tap into their networks for recommendations and asks for input on the qualities and values they want in a vendor.

6. Public Comment

No public comment was made.

7. Closing Remarks and Adjournment

Co-President, Brian Moreno moved that the meeting be adjourned, and this was unanimously agreed upon at 5:04 p.m.

MINUTES SUBMITTED BY:

Grace Ramos Cartagena

Grace Ramos-Cartagena, Operations Manager

MINUTES APPROVED BY:

Conner Huey

Conner Huey, WSLB Secretary

Brian Moreno

Brian Moreno, WSLB Co-President