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WASHINGTON STATE LEADERSHIP BOARD

RECOGNIZING LEADERS. CULTIVATING LEADERSHIP.

Executive Committee Meeting Agenda

August 2, 2023

10:30 AM – 11:30 AM

Streaming Location:

Olympia Timberline Library

Meeting Room

313 8th Ave SE

Olympia, WA 98501

ZOOM LIVESTREAM WEBINAR

When: Aug 2, 2023 10:30 AM Pacific Time (US and Canada)

Topic: Washington State Leadership Executive Committee Meeting

Please click the link below to join the webinar:

<https://zoom.us/j/95221603514>

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1. Welcome
2. Roll Call, Adoption of Agenda, and Meeting Minutes
 - a. Roll call

Name	Title	Organization	Present
Voting Officers			
Brian Moreno	President	WSLB	
Colin Pierce	Vice-President & Washington World Fellows Committee Chair	WSLB	
Mary Cadera	Treasurer	WSLB	
Conner Huey	Secretary	WSLB	
Chester Baldwin	Board Governance Committee Chair	WSLB	
Andrea Ornelas	Boundless Washington/Team S.A.M. Committee Chair	WSLB	
Olivia Sarriugarte	Compassion Scholars Committee Chair & At Large	WSLB	
VACANT	At Large	WSLB	
Staff			
Audrey Baker	Executive Director	WSLB	
Amy Ubungen	Director of Programing	WSLB	
Claire Muehleisen	Administrative Assistant	WSLB	
Guests			
Paul Bitar	Senior Financial Analyst	DES	

- b. Adoption of agenda
- c. Adoption of May 3, 2023, Executive Committee meeting minutes

3. Opening Comments
4. Treasurer's Report
5. Business
 - a. Advisory Committees
 - i. Board Governance
 1. Board Director Applications
 - a. Michael Meotti
 - b. Suzanne Ames
 - c. Maria Siguenza

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- d. Note: The WSLB currently has two Director vacancies. Per WSLB Bylaws 3.3.1, “The Board of Trustees has the authority at any time and from time-to-time to designate and appoint any other individuals as ex officio members of the Board of Trustees”. As Michael Meotti and Suzanne Ames’ applications were received first, the Board Governance Committee recommends appointing Michael Meotti and Suzanne Ames as Board Directors and appointing Maria Siguenza as an ex officio member, per WSLB bylaws 3.3.1. Upon the occurrence of a Director vacancy, Maria Siguenza will be expeditiously appointed as a Board Director to assume the vacant position automatically.
 - e. Vote
2. Committee Vacancies
 - a. Executive Committee, At-Large position
 - i. Andrea Ornelas
 - ii. Vote
 - b. Finance Committee
 - i. Conner Huey
 - ii. Vote
 3. Policies
 - a. Alumni Intern International Activities Policy
 - i. Vote
 - b. Executive Director Policy Review Approval
 - i. The Board Governance Committee recommends authorizing the Executive Director autonomy to annually review all policies that have been adopted by the Board of Directors insofar that there are no suggested changes and/or amendments. All suggested changes and/or amendments must go through Board reviewal, per WSLB Bylaws 7.1.1.4.
 - ii. Vote
 - ii. Washington World Fellows
 1. College Bootcamp Contracts

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- a. Executive Director Signatory Authority
 - i. Per WSLB Bylaws 5.3.1.1, the Executive Director may not sign any agreement, deed, lease, conveyances, and other legal instrument to be executive by the WSLB to exceed \$10,000. As the WSLB is in excellent financial health this programming expansion falls within the Fiscal Year 24 allotted budget for WSLB programming expansions. This contract has undergone Assistant Attorney General review.
 - ii. University of Washington contract (\$21,854.03)
 - iii. Vote
- b. Ad Hoc Committees
 - i. Honors
 1. 2023 Washington Leadership Awards Proposal
 - a. Washingtonian of the Year
 - b. Organization of the Year
 - c. Justice for All
 - d. Legacy of Service
 - e. Emerging Leader
 - f. Vote
- c. Executive Committee Meeting Schedule
 - i. Monthly meetings
 1. Third Thursday of each month from 9 AM – 10 AM
 2. Vote
- d. Office Lease
 - i. Signatory authority to Executive Director for office space lease of \$884.12 per month (total \$21,218.88). Contract duration: July 1, 2023 - June 30, 2025.
 1. Vote
- e. Organization Vision and Mission
 - i. Vision Framework
 1. See attachment
 - a. Discussion
 - ii. Current mission statement

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1. "To change the world, we need to start by empowering young leaders."
 - a. Discussion

6. Announcements

- f. State issued email addresses for Executive Committee members.
 - i. Staff will send login information and assist.
- g. In-person Board meeting in November
 - i. Peninsula College, Port Angeles, WA
 - ii. WA State University-Spokane Campus, Spokane, WA
 - iii. Columbia Basin College, Tri-Cities, WA
 - iv. Discussion
 1. Additional suggestions?

7. Public Comment

8. Closing Remarks and Adjournment